

## MINUTES OF THE APRIL 20, 2006 REGULAR BOARD MEETING

Authority Board Meeting

1:00 p.m.

**CALL TO ORDER/ ROLL CALL:** Chairman Blanchard called the meeting to order at 1:06 p.m. Commissioners present were Jeff Bither, Richard Barnum, Mike Herzog and Dean Blanchard. None Absent. Also present were Tom wheat, Richard Pierson and Nancy Smith.

**REVIEW AND SET THE AGENDA:** A motion was made by Barnum and seconded by Herzog to set the agenda as presented. **Motion carried, all ayes.**

**MINUTES OF THE MARCH 16, 2006 REGULAR BOARD MEETING:** Barnum made note of a typing error on page 3 of the minutes. A motion was made by Barnum and seconded by Bither to approve the minutes as amended. **Motion carried, all ayes.**

**HEAR THOSE PRESENT:** There was none present to be heard.

### **CORRESPONDENCE:**

Jeff Bither

E-mail on liens

E-mail to Jeff stating Ken Sparks opinion on filing a lien on Mountain View or Foreclosure is in process as we meet. Some discussion took place regarding how we handle engineering costs on projects and at present we will not change policy. In the future, we may wish to look at a mini-contract for engineering costs as we move into the inspection phase of direct engineering costs.

Walt Stafford

LP gas depot

Letter to W.J. Stafford concerning proposed garage/LP gas depot on D Ave. and how the property could best be serviced and cost. Our costs would be around \$25,000 and we will need to get easements from 34<sup>th</sup> St. Properties and owner of the bowling alley. A motion was made by Barnum and seconded by Bither to spend up to \$25,000.00 to get this job done. **Motion carried, all ayes.** *Wheat will proceed with permitting.*

Glen Avis

Brooklodge meter

Note with requested Brooklodge meter reads and notification of funds received from Hillcrest to initiate the proposed sewer contract. *Pierson will be requesting a meeting.*

Robert Boyle DeDoes Project  
Notification on necessary easements and approval to perform new gravity sewer connection(s) to the Mulholland and DeDoe residences. Project is under construction.

Rhea Terburg Office Interview  
Follow up letter after interview discussing possible employment options here at Gull Lake Sewer & Water Authority.

Carlson 14<sup>th</sup> Street Sewer  
Potential sewer in Cooper Township – Section 29 & 30 All parties seem to be interested.

Jeff Sorensen 14<sup>th</sup> Street Sewer  
Letter to Sorensen regarding meeting discussing Balkema's 14<sup>th</sup> Street Development: Public Sewer Availability.

Jeff Bither Sherman Lake Sewer  
Memo asking for meeting to discuss timing issues of Sherman Lake Project.

#### **PROJECT UPDATE**

Sherman Lake/Y-camp Ratify Contract  
Pierson stated that the Board should ratify Sherman Lake Contract today. The Y-Camp will ratify on Monday and Township will sign at their next meeting. A motion was made by Bither and seconded by Herzog to ratify Contract as presented. **Motion carried, all ayes.**

DeDoes/Mulholland Under Constuction this week  
Handled above.

Vineyard Waiting for Control Panel  
Project is completed except for installation of control panel, start up and some restoration.

Hillcrest Water Bid Opening (Handout ) for wells  
Raymer was the low bidder on project. A motion was made by Bither and supported by Herzog to award the bid to Raymer to process to Phase 1. **Motion carried, all ayes.** If Phase 1 proves to be a good well, the second phase would require more money up front from Hillcrest.

Hillcrest Sewer Draft Augusta contract (next month)  
Draft contract to pump through Augusta and should go in the mail tomorrow morning.

31<sup>st</sup> Street water Slow but steady  
We are slower than Pierson wishes we were getting hookups done, but everyone is happy with our installation and restoration.

EF Water main August 2006 by City  
Steve Servin needs water main this year (by August).

14<sup>th</sup> Street Sewer Potential Cooper project  
Discussed above.

Tamarron Sewer Update from 4/12 meeting  
Pierson told of meeting with Joe Gesmudo and Tamarron representatives.  
It is now back in their court. Cotter's Ridge could be included with this project if there was a desire by the people.

Cranes Pond Lift Station Still waiting for control panel  
The pumps and control panel should be in within 2 weeks.

Dollar General/Stafford Cost estimate and authorization request  
Discussed above.

#### NEW BUSINESS

Lift Station Software \$1,250 "replacement" of 5 yr. old program  
Lift Station radio software

Douglas Associates is putting together a new maintenance program for us at the cost of \$1,250 and the upgrade our alarm system will be approximately \$6,000.00. A motion was made to move ahead with both programs by Barnum and seconded by Bither. **Motion carried, all ayes.**

Adverse Possession Issue Easement related  
Article concerning adverse possession had some interesting points. *The Board directed Pierson to follow up with Bill Horn in this regard.*

201 + 2010 issues Timing  
Our contract with the City will be up for renewal in 2010 along with Comstock and K-Township. May 11<sup>th</sup> is the next Regional Commission Meeting. *Pierson to put on hold until then.*

#### OLD BUSINESS

Augusta/Brooklodge Revised Sheet  
*Pierson will have the graph and proposal completed next month.*

Regional Legal Review

Update

Pierson reported on the Regional Commission Meeting.

Galesburg

Contact made 4/11/2006

Pierson has stopped by and left business card with no return contact being made.  
*Pierson to try again.*

Connection Fee/GIS

“Cut Sheets -Dan Fresso

Blanchard asked about GIS proposal. *Next month Pierson will have Dan Frisso from Prein & Newhof come to demonstrate GIS mapping for us. (This was inadvertently left off the agenda.) Cost is approximately \$30,000.00. Also Pierson to have Frisso complete “cut sheets” on the connection fee map so Ken Sparks can prepare resolution.*

**FINANCIAL REVIEW/PAY BILLS**

Following time to review the Financial Reports, standard bills paid and Prein & Newhof billing, a motion was made by Barnum and seconded by Herzog to file the financial reports as presented, approve the standard bills paid and to approve payment of the Prein and Newhof bills in the amount of \$16,732.12. **Motion carried, all ayes.**

**CLOSING COMMENTS**

**ADJOURN MEETING TO MAY 18, 2006**

Chairman Blanchard adjourned the meeting at 2:45 P.M.

Submitted for Approval

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Michael Herzog – Secretary