

Time line

Pierson said that we are on schedule with the time line established. There needs to be two public hearings for the Y Camp special assessment. *Pierson to forward information to Craig Rolfe to prepare the notices and resolutions.*

Hillcrest Sewer

Augusta update

Summary of project to this point. Pierson read letter he had written to Augusta Village Council following the last meeting. He asked them to respond in 15 days and they only have a couple of days left. *Pierson to check with Jim Schultz and if he didn't get letter- send again and wait another 15 days before proceeding.* Don Schmidt is the Village attorney and Fles & Vandenbrink are their engineers.

Expense summary- 8/1 letter

Letter to Bob Oudsema updating him on expenses incurred on sewer to date.

Hillcrest Water

Funds received for first production well

Letter of update on water findings on Hillcrest property. Hillcrest has deposited another \$50,000 with us. Still awaiting additional \$25,000.

Time line and expense summary-7/28 letter

Spread sheet of expenses to date.

Raymer payment request

We do not have a pay request at the present time.

Cooper

D Ave. Water bids opened-Admin invoice

Pierson has been keeping track of this time on this project and will be submitting a invoice to Cooper for administration.

Cooper

14th St. Sewer-summary of issues-sketches

Pierson explained that the 1st sketch shows where the pump station is scheduled to be for new plat. 2nd sketch shows the better location to service larger district area. Cooper would collect capital charges for new plat but we would have possible 400 new homes on user side.

Cooper

Bracket Street Sewer-advisory survey/\$8000-\$9000/home

The engineering is moving ahead for the Bracket Street Sewer – possible 400-500 existing homes in that area. *Pierson has yet to prepare the advisory letter, pending discussion with one developer in the area.*

Tiburon Condominium Sewer

Hookups to begin soon

Leads have been installed. Streets, curbs & gutters are now in. Hookups could begin soon.

34th St.

Bids received

Bids were received, low bid being \$34,741.00 by Balkema Excavating, Inc. for 309 feet only. Low bid for 693 ft. was submitted by Hoffman at \$63,355.20. These bids were about twice what we expected and this line would have little chance to recoup any of our costs. Following discussion and the fact that DEQ has yet to give Stafford “clearance” to construct, the Board postponed awarding the contract for sewer construction to the Stafford property. *Pierson to notify Stafford and the contractors.*

Macywood II

Small pump station for lower level construction

Sewer already services the 3 4-plex buildings on the property. Wheat thinks it would be possible to service the lower areas from pump station #28 on the Lake Pointe Apartment property. *We will continue to pursue this with Wheat at Woodhouse expense.*

31st Street Water

Nearing completion

Project is nearing completion and has come in under budget. A letter was forwarded to Jack Balgenorth and Dean Blanchard on behalf of Mr. & Mrs. Phillips for their consideration to perhaps extend the Pfizer offer to several additional homes along EF Avenue.

Vineyard

Easement yet to be signed

Easement was part of the contracted agreement. We have not had contact with anyone from there for some time now. *Pierson to follow-up.*

NEW BUSINESS

Copier

Quotation

Quotes for 3 different machines from W.S. Reed Company. Pierson needs a bit more information but would like to hold off on this until next calendar year.

Web Site

Recommendation/consideration

Pierson would like to hold off on this until next calendar year as well, and when new staffing is in place.

Commercial review

Summary for approval

The Board reviewed that separate packet of letters regarding adjustments because of water meter readings and a motion was made by Barnum to make the changes as recommended. The motion was seconded by Bither. **Motion carried, all ayes.**

Delinquent Accounts

For approval

Matt Leighton had asked Pierson to appeal to the Board on his behalf and only put the delinquent amount of the contract on the roll, not the whole contract balance. Following discussion, it was decided not to change the amount going to the roll. Mr. Leighton has until the 31st of August, 2006 to pay the delinquent amount and nothing would go to the roll. *He will be advised of that.*

The Board reviewed the balance of the delinquent roll and a motion was made by Barnum and seconded by Herzog to certify the delinquents to the roll and to notify Leighton of the decision. **Motion carried, all ayes.**

Charleston Township Franchise Expansion

For approval

Pierson asked approval of a proposal to expand our franchised area in Charleston Township to include area along the Augusta force main. After review, a motion was made by Barnum, seconded by Herzog, to send letter to Charleston with proposed franchise expansion- Option A. **Motion carried, all Ayes.** *Pierson to send letter.*

Audit Report

MDNA report

Nothing from Robert yet.

Training for water system

Joined "Rural Water" as 1st step

Information only.

South Gull Lake Drive repair

Estimate \$2000-\$2500

Broken 6" line – our cost. Repair is complete except for asphalt repair. Total will be approx. \$5000.

Pension Plan

Pierson wanted to alert the Board that we are looking into an alternate pension plan. Burnham and Flower has a different plan and Pierson is also looking into Primerica. The consensus of the Board is to support the decision to change if employees want to.

OLD BUSINESS

Galesburg franchise update

Pierson has not had a chance to follow up on this yet.

Connection fee resolutions

No further discussion at this time.

Flow study- west side

Ongoing

GIS implementation

This is in process.

Brook lodge sewer

Nothing was done on this issue- there was nothing in the minutes that stated a decision had ever been reached. This will be put on hold awaiting contract discussion with Augusta.

Staffing Update

Pierson indicated after further considerations and discussion with Nancy, his recommendation is to advertise for Office Manager late September and have interviews in October & November, with a mid December start, pending Nancy's retirement 12/31/06.

Grinder pump repairs (Basili)

This has been an expensive repair (\$5000 +/-) and one reason Pierson feels the importance of looking at pod installations of duplex pumps for Sherman Lake.

G. Avenue Force Main Relocation

Wheat and Pierson reported that the Road Commission "informally" contacted Wheat regarding the need for the Authority to relocate its force main along G. Avenue to accommodate road & bridge reconstruction. Pierson believes the pipe can remain and the contractor will have to work around it. Wheat is in contact with the design engineer. No formal notification to us has occurred.

FINANCIAL REVIEW/PAY BILLS

The Financial reports were reviewed by the Board. A motion was made by Barnum and seconded by Herzog to accept the reports for filing, approve the standard bills paid and pay the Prein & Newhof bills in the amount of \$14,041.75. **Motion carried, all ayes.**

CLOSING COMMENTS

Several non-agenda, non-utility informative items were discussed. No action was considered.

ADJOURN MEETING TO SEPTEMBER 21ST, 2006.

The meeting was adjourned by Chairman Blanchard at 3:20 p.m.

Submitted for Approval

Michael Herzog-Secretary