

Bid Proposal - 2018 POLE BARN WITH OFFICES

Owner:	Gull Lake Sewer + Water Authority
Owner Address:	7722 N 37 th Street, Richland, MI 49083
Project Title:	2018 Pole Barn with Offices
Bid Date & Time:	Tuesday, December 12 th , 2017 3 pm (Local Time)

The undersigned, being a licensed contractor in the State of Michigan, familiar with the site, plans, specifications, and related documents, proposes to furnish all required labor, materials, tools and equipment to construct the project in accordance with the lump sum prices written below.

Date Prepared _____

Receipt of Addenda

Receipt of Addenda _____ through _____ is hereby acknowledged.

Summary of Bids

Allowances: Required Authority allowances: \$22,200.00 (Twenty-two thousand two-hundred)

Total Bid \$ _____ including Allowances

Write bid amount here: _____

The Owner reserves the right to accept or reject any or all bids and to waive any irregularities in the bidding.

Bid surety: There is no bid surety. Owner assumes the respective bids are complete and valid and will be held for no longer than 45 days.

GULL LAKE SEWER AND WATER AUTHORITY - 2018 POLE BARN WITH OFFICES

Contractor's Signature and Status (attach add'l sheets as necessary)

Contractor's Name **Builders License #:** **Telephone Number**

Business Address **City** **Zip Code**

Signature **Title** **Date**

Primary contact information: Name: **Cell number:** **Email address:**

Proposed Start and Completion Dates: _____

Start **Complete**

Payment terms: _____ % _____

_____ % _____

_____ % _____

_____ % _____

List of sub-contractors: _____

References: _____

GULL LAKE SEWER AND WATER AUTHORITY - 2018 POLE BARN WITH OFFICES

SCHEDULE OF VALUES

The following items have been included in the bidder's base bid. Breakdowns for the individual trades are as follows. The purpose of this schedule is for review only by the Authority to ensure the contractor's pricing hereunder reflects the anticipated scope of work as estimated by the Authority.

(you may add additional line items as may be necessary)

<u>Division</u>	<u>Cost</u>
1. General Conditions	\$ _____
2. Site Work	\$ _____
3. Concrete	\$ _____
4. Metals	\$ _____
5. Wood and Plastics	\$ _____
6. Specialties	\$ _____
7. Equipment	\$ _____
8. Permits & Licenses	\$ _____
9. HVAC & Mechanical	\$ _____
10. Plumbing	\$ _____
11. Building Electrical	\$ _____
12. Overhead + Profit	\$ _____
13. Misc – Other	\$ _____
<u>TOTAL</u>	\$ _____

GULL LAKE SEWER AND WATER AUTHORITY - 2018 POLE BARN WITH OFFICES

Instruction, Terms and Conditions

Gull Lake Water & Sewer Authority (“Authority”) requests proposals from pre-qualified Contractors to construct a 38 x 62 ft Pole Barn 2-story with offices per plans and specifications from Howard Overbeek and the Authority -- to include all necessary supplies, equipment, labor and supervision.

1. Sewer Authority Contact : Rich Pierson, Director, or John Crumb, Deputy Director. All questions regarding this project shall be submitted in writing (by e-mail) to piersonr@glswa.org or to crumbj@glswa.org with copy to richmonda@glswa.org. All e-mails will be responded to within the next business day to the extent possible. Mr. Pierson or Mr. Crumb will remain the primary contact for the Authority for the length of this project.
2. Services Expected. The Contractor will furnish to Gull Lake Sewer and Water Authority all contracting services necessary to construct the Pole Barn as specified. No work is to be performed except as stated on the plans and specifications provided or pursuant to an agreed upon change order.
3. Hours of Work. The Work shall be performed in a manner that does not unreasonably interfere with office operations. Office Hours of Operations: M-F: 8 am – 4 pm
4. Compliance with Laws. The Contractor shall carry out and perform the work strictly in accordance with all applicable laws, rules, and government regulations. The Contractor shall obtain all licenses and permits necessary to lawfully complete the work as described herein.
5. Change Orders: Changes to the plans or specifications shall be submitted in writing for Authority approval. All written change orders shall state the proposed cost (increase or decrease) and the additional time required to complete the change. Under no circumstances will verbal changes be allowed. No person other than Mr. Pierson or Mr. Crumb shall grant approval of change orders unless so designated by the Authority Board of Directors and notice is provided to the General Contractor in writing.
6. Independent Contractor. The Contractor is and will be an independent Contractor and neither the Contractor nor its employees will be deemed employees of the Gull Lake Water and Sewer Authority. The Contractor assumes full responsibility and shall indemnify the Gull Lake Water and Sewer Authority for the actions of all contractor and sub-contractor personnel while on the site and /or while performing services pursuant to the contract. The Authority will require Independent Contractor forms be filled out and signed by sub-Contractors, if required by the Authority insurance carrier.
7. No Liens. The Contractor agrees to promptly pay for material, supplies and labor utilized in the completion of this project. The Contractor further agrees that no Materialman’s or Mechanics lien shall be placed on the premises (as a result of the Contractors action or inaction).
8. Acceptance/Rejection of Bids. All pages and documents and the information requested herein, must be furnished completely in compliance with the instructions. The manner of submission is essential to permit prompt evaluation of all Proposals on a fair and uniform basis. The Authority reserves the right to accept or

reject any or all Proposals or bidding informalities and irregularities in Proposals or bidding procedures, and to accept any Proposal determined by Authority to be in the best interest of Authority, even though not the lowest Proposal. Proposals shall remain under consideration for forty-five (45) days after the Proposal opening, or until a Proposal is accepted and awarded, whichever occurs first. Schedule and past performance of a bidder including his/her list of proposed sub-contractors (to be provided with Bid Proposal) may be considered in awarding the contract.

9. Late Proposals. Any Proposal received after the exact time specified as the due date for receipt will not be opened or considered.
10. Alternate Proposals. Bidders are cautioned that any alternate Proposal, unless specifically requested, or any changes, insertions, or omissions to the terms and conditions, specifications, or any other requirements for the bid may be considered non-responsive and Authority may reject the Proposal with or without notice to the bidder.
11. Employment sub-contractors. Authority requires in writing and prior to the award a written statement from the bidder regarding the intended sub-contractors and their contact information. The Authority may request additional qualifications and experience information for these subcontractors prior to contract award. A similar list of proposed or possible sub-contractors for the project shall be included with the bidder's Proposal.
12. Insurance. The successful bidder shall at all times during the term of the contract maintain in full force and effect the types of insurance in at least the limits below. Include current certificates of insurance with your Proposal. The successful bidder will be required to add Gull Lake Sewer and Water Authority, its Officers and Employees as an additional insured to its insurance policy.
13. Miscellaneous: Any unused materials and construction debris shall be removed from the site.

-----End of Instructions / End of Submittal-----

You may attach additional sheets as may be needed.

Minimum Insurance Requirements:

.679.2306 [REDACTED]	11/04/2009 THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.
INSURERS AFFORDING COVERAGE	
NAIC #	
INSURER A INSURER B INSURER C INSURER D INSURER E	

POLICIES

POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS
GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO. JECT <input type="checkbox"/> LOC	[REDACTED]	11/01/2009	11/01/2010	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Per occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/PROP AGG \$ 2,000,000
AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS	[REDACTED]	/01/2009	11/01/2010	COMBINED SINGLE LIMIT (Per accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
GARAGE LIABILITY <input type="checkbox"/> ANY AUTO	[REDACTED]			AUTO ONLY - EA ACCIDENT \$ OTHER THAN AUTO ONLY EA ACC \$ AGG \$
EXCESS/UMBRELLA LIABILITY <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> DEDUCTIBLE RETENTION \$	[REDACTED]	11/01/2009	11/01/2010	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ \$ \$
EMPLOYERS' COMPENSATION AND OTHERS' LIABILITY PROPRIETOR/PARTNER/EXECUTIVE/EMPLOYEE EXCLUDED? Describe under SPECIAL PROVISIONS below	[REDACTED]	11/01/2009	11/01/2010	WC STATL TORY LIMITS OTHER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
Commercial Package	[REDACTED]	11/01/2009	11/01/2010	RENTED/LEASED EQUIPMENT \$50,000 LIMIT \$500 DEDUCTIBLE

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

CERTIFICATE HOLDER

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL _____ DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES

©ACORD CORPORATION 1988

This fax was sent with GFI FAXmaker fax server For more information visit <http://www.gfi.com>